



Patrick W. Henning, Director

February 3, 2009
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Arnold Schwarzenegger
Governor

Mr. Charles Brown, Executive Director
Northern Rural Training Employment Consortium
525 Wall Street
Chico, CA 95928

Dear Mr. Brown:

**WORKFORCE INVESTMENT ACT
85-PERCENT PROGRAM REVIEW
FINAL MONITORING REPORT
PROGRAM YEAR 2008-09**

This is to inform you of the results of our review for Program Year (PY) 2008-09 of the Northern Rural Training Employment Consortium's (NoRTEC) Workforce Investment Act (WIA) 85-Percent program operations. We focused this review on the following areas: Workforce Investment Board and Youth Council composition, local program monitoring of subrecipients, management information system/reporting, incident reporting, nondiscrimination and equal opportunity, grievance and complaint system, and Youth program operations including WIA activities, participant eligibility, and Youth services.

This review was conducted by Mr. Larry Yanni from November 17, 2008, through November 24, 2008.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by NoRTEC with applicable federal and state laws, regulations, policies, and directives related to the WIA grant regarding program operations for PY 2008-09.

We collected the information for this report through interviews with NoRTEC representatives, service provider staff, and WIA participants. In addition, this report includes the results of our review of sampled case files, NoRTEC's response to Sections I and II of the Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2008-09.

BACKGROUND

The NoRTEC was awarded WIA funds to administer a comprehensive workforce investment system by way of streamlining services through the One-Stop delivery

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system. For PY 2008-09, NoRTEC was allocated: \$2,969,904 to serve 1,662 adult participants; \$3,134,880 to serve 312 youth participants; and \$2,553,601 to serve 720 dislocated worker participants.

For the quarter ending September 30, 2008, NoRTEC reported the following expenditures for its WIA programs: \$451,110 for adult participants; \$560,071 for youth participants; and \$265,399 for dislocated worker participants. In addition, NoRTEC reported the following enrollments: 789 adult participants; 290 youth participants; and 399 dislocated worker participants. We reviewed case files for 27 of the 1,478 participants enrolled in the WIA program as of November 17, 2008.

PROGRAM REVIEW RESULTS

We conclude that, overall, NoRTEC is meeting applicable WIA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. It is NoRTEC's responsibility to ensure that its systems, programs, and related activities comply with the WIA grant program, Federal and State regulations, and applicable State directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain NoRTEC's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact me or Ms. Mechelle Hayes at (916) 654-7005 or Mr. Larry Yanni at (916) 654-8015.

Sincerely,



JESSIE MAR, Chief
Compliant Monitoring Section
Compliance Review Division

cc: Linda Beattie, MIC 50
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